

West End Baptist Church
Job Description for
Minister of Community Engagement

Job Title: Minister of Community Engagement

Reports To: Pastor

Position Status: Full-Time (for at least two years)

Purpose:

The Minister of Community Engagement is responsible to the Pastor for planning, conducting and evaluating a program of outreach to the community with emphasis on young families. This staff member will lead the church in responding to expressed needs of the community and developing connections that give the church valid opportunities to share the gospel of Jesus Christ and encourage full church participation.

Responsibilities:

1. Direct the planning, conducting and evaluating of a program of community engagement (including but not limited to: sports, arts, crafts, fitness, and self-improvement) to create stronger connections between the church and the community.
2. Work with the ministry placement team to recruit and enlist workers for the outreach and community engagement program.
3. Recruit and train members to welcome new worshippers and to assist them in making deeper connections to the church through mentoring and involvement in small group activities.
4. Provide leadership training for both staff and volunteer workers so they are better equipped to build relationships and share the gospel in natural and appropriate ways.
5. Schedule activities of staff and volunteer workers as related to community engagement.
6. Periodically review and evaluate the effectiveness of the engagement and outreach programs.
7. Supervise the use of church facilities used by the program and maintain the inventory, care, repair, and storage of program equipment and supplies.
8. Serve as a activities resource person and advisor to organizations of the church as requested.
9. Provide representation for the church in planning, conducting, and evaluating engagement activities that involve other churches and groups.
10. Cooperate with community, associational, and state leaders in promoting activities of mutual interest.
11. Perform other duties as assigned by the Pastor.

I have read and received a copy of my job description. I understand this overrides anything I have been given or told in the past. I further understand that I am expected to follow my job as outlined above, and that if I have any questions concerning what is expected of me, I will speak with my immediate supervisor identified above.

Signature _____ Date _____